

Mayor O'Brien opened the Agenda Meeting at 8:48 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, November 13, 2017 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Grillo, Kilpatrick, Lembo, Novak.

Absent: Councilman Melendez left after the Council meeting at 8:37 PM.

Others Present: Mayor Kennedy O'Brien
Daniel E. Frankel, Business Administrator
Wayne A. Kronowski, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Michael DuPont, Esq., Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

At this time Mayor O'Brien called forward Mr. Ed Strek forward to talk about this past Veteran's Day Weekend.

- Mr. Strek spoke about the Veterans Memorial Services held by American Legion Post 211 at St. Stanislaus Cemetery. He said that a WWI Veteran was honored that day and in attendance was his daughter Stella Misiewicz as well as a large group of others. He said that the next event will be Pearl Harbor Day Services on Dec. 7th, details will be forthcoming. Mayor O'Brien also recognized the annual Veteran's Day program held by St. Stanislaus School.

• **OLD BUSINESS:** (FYI Only – Action taken at Council Meeting)

-The following Ordinance(s) were introduced at the Council meeting and will be listed for Public Hearing and Adoption on November 27, 2017.

ORDINANCE #381-17

**AN ORDINANCE SUPPLEMENTING AND AMENDING
ORDINANCE #258-14 FIXING THE SALARIES OF
CERTAIN BOROUGH OFFICIALS, OFFICERS AND
EMPLOYEES FOR THE YEARS 2013, 2014, 2015 AND 2016**

Temporary Employees - 2016
(Admin. & Finance – Public Hearing Nov. 27, 2017)

ORDINANCE 382-17

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER XII OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO
AMEND SECTION 12.6 RENT CONTROL**

(Public Works Committee/Rent Leveling - Public Hearing Nov. 27, 2017)

ORDINANCE #383-17

**BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION
AND INSTALLATION OF TWO TURF FIELDS IN THE BOROUGH
OF SAYREVILLE, NEW JERSEY AUTHORIZING THE ISSUANCE OF
\$2,565,000 BONDS OR NOTES OF THE BOROUGH FOR
FINANCING PART OF SUCH APPROPRIATION**

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

- **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports: (None)**

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **St. Stanislaus Kostka Holy Name Society** to conduct an Off-Premise 50/50 on January 1, 2018 (RA:2149).
- 2) **St. Stanislaus Kostka HSA** to conduct the following games on Dec. 3, 2017:
 - On-Premise Raffle (Tricky Tray RA:2150).
 - On-Premise Non Draw Raffle (Games & Wheels RA:2151)

- Approved.

C) **Tax Appeal** received from James Pace, 16 Burlington Rd., Block 379.01, Lot 18.
- Refer to Tax Counsel.

D) Received **Special Ruling** from the Division of Alcoholic Beverage Control authorizing the renewal of PRCL #1219-33-031-005 covering Shiv Akshar, LLC for the 2017-2018 and 2018-2019 Licensing Terms currently a pocket license).
- Approved/Resolution.

E) Committee Report – Councilwoman Novak.

- 1) Reported on the Veteran’s Day Services held by Our Lady of Victories School in which her grandson played the taps. She thanked all of the schools for instilling the importance of remembering our veterans and their sacrifices. Freedom is not Free.

- **PLANNING & ZONING - Co. Lembo**

A) **Application for Temporary Trailer** received from Golden Age Development Group, LLC to place one Sales Office Trailer at 1 Grabowski Drive.

- Approved/ Resolution

Councilwoman Kilpatrick said that she would not support or approve this application because this is for the Golden Age Development property in which there is zero affordable housing being built as approved by the Planning Board.

Councilwoman Novak said that although she agrees with Councilwoman Kilpatrick’s statements she will have to approve the application because they have all of the paperwork and other approvals in order.

B) **Notice to Adjacent Property Owners** received from:

- 1) City of South Amboy’s proposed Master Plan Adoption and Notice of Hearing on Nov. 20, 2017.
- 2) Borough of South River, Notice of Ordinance Amending their Zoning Chapter 350.
- 3) Notification and Outreach Information for the Spotswood Mill Property Site/Schweitzer-Mauduit International, Inc., 85 Main Street in Spotswood for public notification regarding the environmental investigation and remediation activities at the site.

- Receive & File

C) Committee Report 1) Progress.

- **PUBLIC SAFETY – Co. Lembo** (on behalf of Co. Grillo)

A) Request received from Fire Chief Gawron to amend Ordinance 3-2.8,

Fire Department-Reinstatement of Members Who Have Resigned and adding 3-2.8A, Members Who Have Been Expelled.

- Approved/Prepare Ordinance.

B) Sayreville Fire Dept. Correspondence.

- 1) President Park Fire Co. No. 1 notice of acceptance of an application of Dylan Krushinski as an (Associate Member) Firefighter with no probationary period.
- 2) Morgan Hose & Chemical Co. No. 1 notice of acceptance of an application of Nicole Newton as a (Full Member) Firefighter.

1 & 2) Approved.

- 3) Sayreville Engine Co. No. 1 notice of resignation of Michael Gorski as a firefighter, effective October 31, 2017.

3) Accepted.

- **PUBLIC WORKS – Co. Kilpatrick**

- A) Request received from **President Park Fire Co. No. 1** to conduct a coin toss on Friday, November 24, 2017 at the intersection of Washington and Ernston Roads.

- Approved.

- B) Notice of NJ Transit Public Hearing to gather information and receive documents from interested parties concerning programs developed pursuant to Sr. Citizen and Disabled Resident Transportation Assistance Program will be held on Nov. 13, 14 & 16, 2017 (locations on bulletin board).

- Receive & File

C) Committee Reports – Councilwoman Kilpatrick:

- 1) Discussion on the upcoming potential overpopulation of our schools due to forced building in our town. Requested the Council form a Subcommittee to discuss the possibility of Sayreville sitting with the Board of Education and Diocese to possibly use space at the Cardinal McCarrick High School in South Amboy to help with our overcrowding issues. Mayor suggested Councilwoman Kilpatrick, Councilman Lembo and Councilman Grillo. Councilwoman Kilpatrick requested Councilman Lembo and Council President Buchanan and asked if they would serve. Both accepted.

- 2) DPW Facility – can also fall under this committee for review, discussions and recommendations to move into one facility that could house the Recreation Dept., the Construction Dept. and one step further for a Shared Servicers agreement to also move the Board of Education Transportation Offices and the Bus Depot to the same facility. Councilman Lembo said that he suggested that when this first came up and there was no interest expressed on any ones part to pursue it. Councilwoman Kilpatrick said that she would contact the committee for dates to meet.

3) Progress.

- **RECREATION – Councilwoman Kilpatrick** (on behalf of Co. Melendez)

A) **Minutes & Departmental Reports: (None).**

B) Committee Reports – Councilwoman Kilpatrick:

- 1) Reported on various Recreation sponsored events.

2) She stated that Councilman Melendez as well as the entire Council will like to thank the entire Freeholders board, especially Ron Rios for the Grant for the Turf Fields.

3) Progress.

- **WATER & SEWER/ENVIRONMENTAL - Council President Buchanan**

A) **Minutes & Departmental Reports: (None)**

B) **Committee Reports - Council President Buchanan**

1) Thanked the Veterans for the services they have every Veterans Day. He explained that he is not able to attend because he spends every Veterans Day with his wife's 91 year old grandfather who is a Navy Veteran and they travel to honor him and the Veterans he knows on Veterans Day.

- **MAYOR - Kennedy O'Brien**

Mayor spoke about the past election and congratulated Councilwoman Novak and Councilwoman Kilpatrick on their re-election and the election of the new Governor and Lt. Governor.

- **BUSINESS ADMINISTRATOR - Daniel E. Frankel**

- Admin. & Finance

1) Authorization to execute a Risk Management Consultant's Agreement between the Borough of Sayreville and Acrisure, LLC/NAIMC to act as the consultant for professional risk management consulting services as required by JIF.

- Approved/Resolution.

2) Authorization to execute an agreement with Reliance Insurance as Insurance Producer, Consultant and Contract Broker for Employee Benefits services the period of January 1, 2018 through December 31, 2018.

- Approved/Resolution.

3) Authorization to renew Health, Dental and Prescription Benefits Agreements between the Borough of Sayreville and Aetna Health Management, LLC for employee and retiree health and dental benefits and with Benecard Services, LLC for employee and retiree prescription services for the period of January

1, 2018 through December 31, 2018.

- Approved/Resolution.

4) Authorizing the execution of a 2018 Municipal Alliance Grant Application submitted by the Sayreville Alliance for Family Education to the Department of Human Services, Division of Addiction Services.

- Approved/Resolution.

- Planning & Zoning

- Public Safety

1) Authorization to promote Mike Turton, Mechanic in the Dept. of Public Works (Police mechanic) in accordance with Civil Service Promotional Procedures.

- Approved/Resolution.

2) Authorization to appoint Adrienne McGill Clerk I-Full Time (from Part Time) in the Police Department.

- Approved/Resolution.

- 3) Authorization to execute an agreement between the County of Middlesex and the Borough of Sayreville pursuant to Uniform Shared Services and Consolidation Act for the County to provide the infrastructure of the Radio Network at no cost to the Borough. This agreement shall be for a period of seven (7) Years.

- Approved/Resolution.

- 4) Authorization to execute an inter-local services agreement with the Twp. of East Brunswick Fire Dist. for the provision of fire protection services for a five- year term, commencing May 1, 2018 through April 30, 2023 at \$9,000/yr.

- Approved/Resolution.

- 5) Authorization to renew Contract for Animal Control Services for March 1, 2018 through February, 2019.

- Hold over till January, 2018.

- 6) Authorization to purchase PASS devices through the HGAC Cooperative Purchasing Program Contract #EE-08 17 from Grace Industries of Fredonia, PA in an amount not to exceed \$37,140.60.

- Approved/Resolution.

- 7) Request for approval to send out a Conditional Letter of employment to one of the top three candidates from the Police Cert. List who has previously graduated from Cape May Police Academy.

- Approved.

- Fire / IT

- 1) Authorization to purchase fourteen (14) Microsoft Surface Pro Tablets and related peripherals and accessories through NJ State Contract #M-0483/A40166 from SHI International Corp. of Somerset, NJ in an amount not to exceed \$18,018.28.

- Approved/Resolution.

- Public Works

- 1) Authorization to appoint Sean Tischler, Laborer in the Dept. of Public Works, effective January 2, 2018.

- Approved/Resolution.

- Recreation

- Water & Sewer

- 1) Authorization to award non-fair and open contract to Water Works Supply Company of Farmingdale, NJ for the provision of special order pipes, valves and

various other appurtenances on an as needed basis.

- Approved/Resolution.

- 2) Authorization to purchase three (3) 2018 ford F-250 Pick-Up Trucks through NJ State Contract #T2100/A88727 from Beyer Ford of Morristown, NJ in an amount not to exceed \$108,158.

Councilwoman Kilpatrick questioned if these vehicles had plows. The CFO and BA said they believe so and would look into.

- Approved/Resolution.

3) Authorization to award contract 2017-3 Routine and Emergency Repairs to Water, Sewer & Storm Sewer Infrastructure to B&W Construction Co. of NJ, Inc. for the low bid price of \$669,440.

- Approved/Resolution.

➤ **C.F.O. - Wayne Kronowski**

1) **Resolutions to renew** Bond Anticipation Note in the amount of \$2,800,000.00 maturing in December.

2) Transfer **Resolution.**

3) Introduction of Bond Ordinance for the painting and rehabilitation of the Pulaski Avenue Water Tank.

- Approved/Ordinance.

➤ **BOROUGH ENGINEER - Jay Cornell**

- None

➤ **BOROUGH ATTORNEY - Michael DuPont**

- None

• **EXECUTIVE SESSION**

- None

• **PUBLIC PORTION**

At this time Mayor O'Brien opened the meeting to the Public for questions or comments on any and all issues. There being no appearances. Council President Buchanan made a motion to close the public portion. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

• **ADJOURNMENT**

Council President Buchanan made a motion to adjourn. Motion was seconded by Councilwoman Novak

Roll Call – Voice Vote, all ayes. Carried.

Time 9:17 P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date approved